


PIC 2010 REGISTRATION FORM

HOW TO BOOK...

EMAIL to carleyd@perfectinfo.com

CALL Carley Donegan on +44 (0)20 7892 4282

FAX completed booking form to +44 (0)20 7892 4201

POST completed booking form to:

*Carley Donegan, Head of Communications and Events,
Perfect Information, Michael House, 35 Chiswell Street,
London EC1Y 4SE*

DELEGATE DETAILS...

Title..... Forename.....

Surname.....

Job Title.....

Department

Company.....

Address.....

.....

City.....

Postcode/Zip.....

Country.....

Telephone.....

Email.....

We may use your data to contact you in relation to other PI Events, if you do not wish to receive this information please tick here

I agree to the TERMS & CONDITIONS as stated (bookings are NOT valid without a signature)

Signature.....

Date.....

DELEGATE TICKET RATES*...

Book on or before February 28th, 2010

- £ 1,250 (+ VAT) - One delegate for the full conference
- £ 2,250 (+ VAT) - Two delegates for the full conference

Book from March 1st until & including March 31st, 2010

- £ 1,350 (+ VAT) - One delegate for the full conference
- £ 2,430 (+ VAT) - Two delegates for the full conference

Book from April 1st until & including May 11th, 2010

- £ 1,450 (+ VAT) - One delegate for the full conference
- £ 2,610 (+ VAT) - Two delegates for the full conference

*Includes two nights accommodation (at a rate of £225/night where PI is acting as a disclosed agent for the Luton Hoo Hotel), attendance of all business sessions and networking events.

PAYMENT...

- INVOICE** PI to send VAT invoice to indicated person
- CHEQUE** payable to "Perfect Information Ltd," send to:
*Carley Donegan, Perfect Information, Michael House,
35 Chiswell Street, London EC1Y 4SE*

- BACS** call Carley Donegan on +44 (0)20 7892 4282

- CREDIT CARD** fill in the following details

Card Type: VISA / Amex / MasterCard / Switch /
Maestro / Access (circle card type)

Card Number.....

Card Holder Name

Start Date..... Exp Date.....

Security Number..... Issue Number.....

Cardholder Signature

Date

GENERAL INFORMATION...

Date: 11th, 12th, 13th May, 2010

Venue: **Luton Hoo Hotel**
The Mansion House, Luton,
Bedfordshire LU1 3TQ

Tel: +44 (0)1582 734437

Web: www.lutonhoo.com

Travel: The hotel is a 5 minute journey in a taxi from
Luton Parkway Station
Luton Parkway Station is a 30 minute train service
from the City of London

The hotel is also easily accessible from the M1
motorway

TERMS & CONDITIONS...

No delegate will be allowed to attend the conference unless fees have been received in full prior to the event. Once a booking has been made it will be subject to the following terms:

- Registration cancellations received by 1st March, 2010 will be refunded in full less an administration fee of £100 + VAT.
- Registration cancellations received on or after the 1st March, 2010 will be subject to a 100% cancellation charge. No refunds will be given.
- All cancellations must be made in writing to Carley Donegan, Perfect Information and will be subsequently acknowledged in writing.
- The organisers will accept a substitute delegate if the original delegate is unable to attend.

These terms and conditions are effective for ALL registrations, even if payment is not received at time of booking and also include any delegate that is a "No Show".

Perfect Information Ltd will not accept liability for any transport disruptions or individual travel delays and in such circumstances the normal cancellations restrictions will apply.

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Breakout Session Options

HOW TO BOOK YOUR BREAKOUT SESSION CHOICES...

You will be given the opportunity to take part in **four** breakout sessions over the course of the two days of business sessions, two on Wednesday and two on Thursday. The topics in the left-hand column will take place on Wednesday and the topics in the right hand column will take place on Thursday. As there is a limit of 15 delegates in each session, please highlight your two first choices and two second choices for each day. *You should have eight boxes marked in total.*

WEDNESDAY 12TH MAY, 2010

A1 Breaking Down Internal Barriers

- 1st Choice
- 2nd Choice

A2 Equity Capital Markets

- 1st Choice
- 2nd Choice

A3 Outsourcing – New Trends

- 1st Choice
- 2nd Choice

A4 Contract Law

- 1st Choice
- 2nd Choice

A5 FIL Wiki: A Case Study

- 1st Choice
- 2nd Choice

A6 Information or Change Managers

- 1st Choice
- 2nd Choice

THURSDAY 13TH MAY, 2010

B1 Finance for Non-Financiers

- 1st Choice
- 2nd Choice

B2 Maximizing Personal Impact

- 1st Choice
- 2nd Choice

B3 Measuring Success Commercially

- 1st Choice
- 2nd Choice

B4 Library Management Systems

- 1st Choice
- 2nd Choice

B5 Contract Negotiation

- 1st Choice
- 2nd Choice

B6 Transferable Skills

- 1st Choice
- 2nd Choice